



## PTA MINUTES

Minutes for PTA meeting held Fri 19<sup>th</sup> January 2018 at Oldfield Park Infants School at 2pm.

**Attending:** Claire McMurtry (Head teacher) Sarah Brown (Chair) Lia Billimore (Secretary) Mel Newson (Treasurer) Natasha Rampley, Jo Branston, Nyk Macey, Renie McLachlan.

**Apologies:** Eunie Lee, Helen Bendle

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- **COMMITTEE NEWS**

- Nothing to report.

- **FINANCES**

- Current balance £6259
- £1000 of this is already promised for playground project
- £1800 is committed to individual classes but only as and when requested
- Therefore, we have £3459 remaining.
  
- Question raised as to whether we should pay the £3,000.00 playground shed bill off in full, leaving £1459.00 left for future fundraising. **Mel & Sarah to action.**

- **FUTURE FUNDRAISING EVENTS**

- **Lion Dance / Asian Supper Club 01/02/18 - EUNIE TO LEAD**
- Poster due out 19<sup>th</sup> January - £10 per ticket.
- Aim to sell 30 tickets at £10 p/p in order to raise enough money.
- Still need suggestions and donations for desserts. **Eunie to action / Mel / Jo to action.**
- Sarah has obtained the licence needed for the donation bar.
- Stock check wine / prosecco in PTA shed then place an order at Majestic wine including wine glass hire. **Jo / Sarah to action**

- Volunteers needed for setting up, clearing up and waitressing. – Sarah / Eunie to action via email.
- Jo Branston to run the bar on the night.
- Check with Mandy about what we can / cannot use and check the kitchen is prepped. Eunie to action.
- **Easter Craft Afternoon – 16.03.18 – NYK TO LEAD**
- Ticketed Easter craft afternoon after school in The Hive where we will have craft tables, cake sales, mini Easter egg hunt etc. We hope to sell hot dogs and veggie hot dogs from the kitchen. Date set, will be discussed further at next meeting.
- **Easter Hat Competition 19.02.18 – 16.03.18 – LIA TO LEAD**
- Children will pay £2 to enter their homemade Easter hat into the competition, which will be judged on the 16.03.18. The winner will be announced in the school assembly. Prize to be discussed. Poster and letter to be sent home to parent's w/c 19<sup>th</sup> Feb. Lia to action.
- **Quiz Night 03.05.18 – LIA TO LEAD**
- Date set, to be discussed further at next PTA meeting.
- **Other possible fundraising ideas discussed but not yet confirmed:**
- Wine tasting
- Book at Bedtime
- Adult Craft Evening
- Mufti Days at the end of each term.
- **OTHER MATTERS**
- **Xmas Fayre Feedback**
- The Fayre made £1,939.00 for the PTA.
- Agreed the raffle worked much better as a designated prize per ticket, rather than letting people choose.
- Bid board didn't make as much as previous years. Discussed why and thought it got a bit lost amongst the raffle / didn't have anyone manning it / the prizes weren't visual enough.
- The entertainer wasn't well received amongst the adults.
- The Christmas Tombola should be Bottle Tombola as it wasn't as profitable as previous years and ran out quickly.

- We still have portrait tote bags available so will continue to sell at all future events, including cake sales.

**Meeting Concludes 15:00hrs**

- **Next Committee Meeting Scheduled – Wednesday 21<sup>st</sup> Feb 2pm Oldfield Park Infant School.**